

STORES ASSISTANT

Department: Operations

Job Status: Permanent

Reports to: Stores Supervisor / Stores Manager

Date Revised: October 2024

Lascar Electronics is a fast-growing international electronics business, with offices in the UK, USA and Hong Kong, specialising in the design and manufacture of data loggers, smart graphic displays and custom electronic products. Lascar has an ambitious growth plan to develop new products and push into new markets in order to remain at the forefront of the electronics industry.

We have an exciting opportunity within our busy stores team at our operations facility at Old Sarum for a Stores Assistant to join us. The role involves all aspects relating to the control of components and products.

You will maintain the integrity of stock, checking and receiving components and products and assisting carriers with unloading deliveries. You will assist the Despatch team with incoming and outgoing shipments as and when required and communicate with all the other departments within the business.

The successful applicant must possess good IT skills, have an eye for accuracy and detail and have a 'can do' attitude. Experience of using MRP systems would be an advantage but not essential as training will be provided. Additionally, previous fork lift experience/certification would be beneficial but again not essential.

Benefits:

Salary: £22,500 depending on skills and experience.

Working Hours: Monday to Thursday 8.30am to 5pm and Friday 8.30am to 4pm

Holidays: Starting entitlement of 22 days plus Bank Holidays increasing each year to a maximum of 28 days plus Bank Holidays.

Sabbatical: One month paid sabbatical after 6 years.

Lascar is a non-smoking/non-vaping company.

If you want to be part of this strong, fast growing business with excellent salary, benefits and career prospects, please send your CV together with a covering letter to: personnel@lascar.co.uk. For further information please visit our websites www.lascarelectronics.com